**Curriculum Vitae**

**Mr. Neeraj Kumar**

Contact No: 077 028 974 24

Email: nk81834@gmail.com

**Career Objective:**

To have a growth oriented and challenging career, where I can contribute my knowledge and skills to the organization and enhance my experience through continuous learning and teamwork.

**Academic Qualification:**

* + - Diploma in engineering from Electronics and communication engineering from Govt Millennium Polytechnic College Chamba, (H.P.) with 70%.
    - HSC Passed from Himachal Pradesh Board in Year 2007 with 52.00 %.
    - SSC Passed from Himachal Pradesh Board in Year 2005 with 74.00 %.

**Computer Proficiency:**

* + - Application Software: MS Office.
    - Programming Languages: C.
    - SAP entry.

**Work Experience:**

Total 11 Years of Experiencein Pharmaceutical sector.

**Name of the organization:** Dr Reddy’s laboratories ltd. FTO-3 Plant in Bachupally Hyderabad.A Global pharmaceuticals producing Active pharmaceuticals ingredients, finished dosages and biological products with USFDA, Anvisa&MHRA approved.

**From:** January-2012 to August 2017

**Designation:** Senior Technical Officer

**Name of the Organization:** Dr Reddy’s laboratories ltd. FTO-8 Plant in Baddi. A Global pharmaceuticals producing Active pharmaceuticals ingredients, finished dosages and biological products with domestic products.

**From**: August-2017 to present

**Designation:** Team Member-Engineering

**Name of the organization:** Cipla ltd. A pharmaceutical Formulation & Injectable manufacturing unit with WHO UGANDA&TANZANIA approved.

**From:** August-2010 to January-2012

**Designation:** Management Staff

**Job Profile:**

* + Troubleshooting of HVAC Systems.
  + Execution & Operation of BMS & EMS for HVAC Systems.
  + Overall Project site Supervision.
  + Conducting regular inspection and tests to ensure the performance capacity of various utility system/equipments performing as per the user requirement. Managing the functions of troubleshooting and breakdown / preventive maintenance for reducing system/equipments downtime to minimum.
  + Execution of major project includes development of new facility, capacity enhancement of existing facility and up gradation of facility to make comparable with global cGMP norms.
  + Execution of Validations &Revalidation of HVAC as per Guidelines.
  + Implementation of all safety precautions to avoid hazards.
  + Preparing Standard Operating Procedure for HVAC related equipments.
  + Exposure to various cGMP audits viz. USFDA, MHRA, MCC (South Africa)
  + Exposure and command on documentation work-DQ, IQ, OQ & PQ of HVAC equipment.
  + Co coordinating with vendors, contractors for smooth and fast completion of project.
  + Execution of HVAC System for clean rooms for formulation facility - Tablet, Capsules, Liquid, injection facility at Pharmaceutical Company.
  + Handling breakdown of packing machine chiller.
  + Handling All Electrical and instrumentation problems in VFD,DDC and in all HVAC equipments.
  + Handling, operation and monitoring of Heat pump system for HVAC system.
  + Maintain weekly AHU’s DP record usage logbook, Filter cleaning records, Preventive maintenance records etc.

**Project Experience:**

* Up gradation of HVAC system through BMS&EMS.
* Installation of 40,000 cfm Air handling unit.
* Modification of unclassified area to classified area.
* Installation of Treated fresh air units.
* Modification of Modules Production area into Product manufacturing suits.

**Personal Details**

Name : Neeraj Kumar

Father’s name : Madan lal

Marital status : Married

Nationality : Indian

D.O.B : 11-01-1990

Linguistics Abilities : English, Hindi

Permanent Address : Buthwin Tangrian,

Post: Dhanwin, Teh: Bhoranj,

Dist: Hamirpur, Himachal Pradesh,

Pin No: 177401

**Expected TCC :** Negotiable

**Declaration:**

I hereby declare that the above information is true to the best of my knowledge.

**Place:**

**Date:**

**(Mr. Neeraj Kumar)**